



APPLICATION FOR SECURITY DEPOSIT REFUND

Name of the Student: Master / Miss _____ Class & Section _____

Father's Name: _____ Mother's Name: _____

Date & Class of Admission _____

Amount of Security Deposit paid of Figures: _____ In words: _____

Last fee paid on : _____ Amount : _____

Account Name in which amount to be transferred : (ONLY PARENT NAME) _____

Bank Name : _____ Account No: _____

IFSC Code: _____ Branch : _____

Tel. No: _____ E- mail ID of the Parent : _____

I hereby agree to have the Refund transferred to my bank account as above.

Signature of Father with Date _____

Signature of Mother with Date _____

Along with this form, the following documents are required for claiming Security Deposit:

1. **Cancelled Cheque of the above account (Account holder's name should be printed on the cheque)**
2. **Original Security Deposit receipt (if not available an affidavit to be produced)**
3. **Copy of last fee paid receipt (if not available copy of bank statement to be produced)**

Note: Security Deposit money will be transferred to your mentioned A/C after collection of TC through NEFT



ACKNOWLEDGEMENT RECEIPT

Date _____

Name of the Student: Master / Miss _____ Class & Section _____

Following documents have been received from Mr. /Mrs _____

1. Application for Transfer Leaving Certificate
2. Application for Security Deposit

Note: security Deposit money will be transferred(NEFT) to your mentioned A/C within two to three months after due of collection of TC

Receiver's Signature with date _____